

Who Can Apply for Accreditation?

- A NCIP member who has been in practice for a minimum of 3 years from date qualified, and who is currently in Private Practice, Employment or a mixture of both.

Please read through the handbook for more information:
<https://www.the-ncip.org/members-handbook>

Introduction

Congratulations on beginning your journey to become an Accredited Practitioner with the NCIP!

The following sections numbered 1 to 9 are intended to act as section headers for your portfolio for application.

Upon successful completion for your application, you will be awarded an NCIP Accredited Membership Certificate. You will then be able to use the credentials “MNCIP (Accred)” after your name.

How To Apply

Once you have completed your Accreditation Portfolio, please make payment for your application (details below), and send your completed Portfolio to Accreditations@the-ncip.com

What are the fees?

The Application Process fee is required upon each application. If your application is not satisfactory to our requirements and you wish to re-apply, you will be required to pay the Application Process fee again.

Once you obtain Accreditation, there will be no further fee (excluding annual membership fee).

Process Fee:

| |
|------|
| £250 |
|------|

Payable to:

| Payee Name | Account | Sort Code |
|------------|----------|-----------|
| NCIP | 86571860 | 30-98-97 |

SECTION 1

Please Provide the Following

You have 2 options to choose from

- Provide copies of your last three NCIP Membership Certificates.

Or

- Provide written evidence that you have been in private practice for at least 3 years with a minimum of 450 supervised client hours – Please include:
 - » Log of Client & Supervision hours for the last 3 years.
 - » A written statement from your supervisor or workplace evidencing your hours and years in practice.

SECTION 2

Insurance

Please provide a copy of your **current** Professional Indemnity Insurance.

SECTION 3

Practice

Please state that you are currently practicing qualified; Counselling, Psychotherapy, Hypnotherapy or Coaching - or in any combination.

- Please provide your professional title and modality
- Please specify your modality combination, if this applies to you.

SECTION 4

Ensuring you are an NCIP member, you have already demonstrated that your training was up to the required standard.

To complete this section, you must have been in practice at least three years when you apply for accreditation. You must demonstrate/provide evidence that:

- a) You have had at least 450 hours of supervised practice accumulated within three to six years.
- b) You have been supervised for a minimum of 1.5 hour per month - (1 hour a month 2021 and before)
- c) You have had a minimum of 40 hours personal development (individual Psychotherapy, Counselling or Coaching) over the last 4 years from commencement of your training to this accreditation application.

SECTION 5

Supervision

You have an on-going contract for Counselling/Psychotherapy Supervision for a minimum of 1.5 hours a month.

Please provide evidence of Client, Supervision and Personal Development hours.

SECTION 6

CPD

We accept the Professional Associations Research Network definition of CPD as:

'Any process or activity that provides added value to the capability of the professional through the increase in knowledge, skills and personal qualities necessary for the appropriate execution of professional and technical duties, often termed competence'.

- a) CPD must be at least 30 hours per year and can be anything from reading a book about your profession to taking a full diploma in another modality. Please note: any book cannot be logged as more than 2 hours CPD.
- b) Please provide evidence of your CPD activity.
- c) Describe a CPD activity (relevant to your area of practice) that you have undertaken in the last 12 months. Provide a summary of this CPD activity (minimum 400, maximum 600 words). In this, please demonstrate how the activity has influenced your practice.

SECTION 7

Self-Awareness

Reflect on and detail a specific experience or activity that has significantly enhanced your self-awareness. Please explain why you chose this particular experience or activity and illustrate how the acquired self-awareness proves beneficial in your professional practices.

SECTION 8

Knowledge & Understanding

Please articulate the reasoning behind your approach to client work, specifically citing the modalities that underpin your practice. Within this reflection, delineate how your self-awareness is integrated into your method of working. Further, discuss the influence of diversity and equality considerations on the therapeutic relationship, and provide insights on how issues of difference can impact the interactions.

SECTION 9

Practice & Supervision

Please illustrate how your actual practice aligns with your professed approach to work. Detail how you incorporate your self-awareness into the therapeutic relationship. Additionally, discuss how the utilisation of supervision contributes to the enhancement of your practice.

This completes your portfolio for Accreditation.

Section Checklist

| Section | Criteria | ✓ | Office Use Only |
|---------------|---|---|-----------------|
| 1 to 6 | Have Sections 1 to 6 been supplied? | | |
| 7 | Describe an experience or an activity which has contributed to your own self-awareness. | | |
| 7 | Include reasons for choosing the experience or activity. | | |
| 7 | Show how this self-awareness is useful in your practice. | | |
| 8 | Describe a rationale for your client work with reference to the modalities that inform your practice. | | |
| 8 | Reflect within this how you place your self-awareness within your way of working. | | |
| 8 | How issues of difference and equality impact upon the therapeutic relationship. | | |
| 9 | Demonstrate how your practice is consistent with your described way of working. | | |
| 9 | How do you use your self-awareness in the therapeutic relationship? | | |
| 9 | How does supervision enhance your practice? | | |

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|----------------------------------|
| 1 st Assessor Comment |
| 2 nd Assessor Comment |
| 1st Assessor, Sign and Date |
| 2nd Assessor, Sign and Date |